

## Conference Bursary – 2019

In 2019, the Surrey and Sussex Council for Allied Health Professionals' Research hub allocated some funding to support its members in presenting their research at conferences. We hope that these funds will assist in the dissemination of Allied Health Professionals' research, as well as offering members invaluable networking and information-sharing opportunities. We are keen to encourage AHP researchers, clinicians and students to submit their work to appropriate conferences, with the ultimate aim of improving the quality of representation for our membership. **This conference bursary is primarily aimed at early career researchers.**

Funding is provided through a competitive bursary scheme. AHP applicants may request a maximum of £250 to support attendance at an International or National conference. We have a maximum of 4 awards available.

Successful applicants should acknowledge the support of Surrey and Sussex CAHPR formally on their presentation or poster and will be asked to submit a report or blog and photograph within four weeks of the activity that will be placed on the CAHPR website. We will also request that successful applicants present their work at an upcoming Surrey and Sussex CAHPR networking event.

### **Eligibility**

All **members of CAHPR hubs**, who meet the following criteria, are encouraged to apply;

- Applicants may be students, clinicians or researchers and must be registered with the HCPC (unless applying for the student award).
- Early career researchers are strongly encouraged to apply.
- The applicant needn't be the first author on the abstract, but should be the presenting author at the conference.
- Although applications to the scheme are strongly encouraged at the point of abstract submission, applicants must provide proof that their work is *accepted* for poster or oral presentation before payment will be made.
- This bursary is intended to cover conference attendance between August and December 2019.
- Payment will not be made without receipts.

Applications will be judged on quality as well as eligibility, since this is a competitive funding stream.

Scoring criteria will include whether the applicant is an early career researcher, whether the applicant is the first author on the abstract, whether the applicant is the presenting author at a conference (or planning to present), whether the applicant intends to pursue a research or clinical academic career and whether the conference will enable the applicant to build their research profile

### **Application**

Applications must be received by **23<sup>rd</sup> May 2019**

They will be reviewed by independent reviewers from the CAHPR joint hub project committee.

Applicants will be notified of results by **28<sup>th</sup> June 2019**.

To apply, please complete the attached application form along with the following:

- A recent CV
- A copy of the abstract that has been submitted, or plans to be submitted, along with proof of acceptance where possible. Proof of acceptance can be submitted after the application if the outcome is pending, but funding will only be awarded to applicants who's abstracts have been successful
- After the conference, applicants will be asked to provide receipts for the conference
- Please return all completed application forms to [C.Clarke@brighton.ac.uk](mailto:C.Clarke@brighton.ac.uk)

## Conference Bursary Application Form 2018

### Section A: Personal Details

Miss/Mrs/Mr/Dr/Other (circle as appropriate)

First Name

Surname

Current Post

Contact Address

Email Address

Current Post

What best describes your current role? (circle as appropriate)

Clinician

Researcher

Pre-Registration Student

Other (please state)

Which CAHPR hub are you involved with? (please state)

### Section B: Conference details

Name and dates of conference

Location of conference

### Section C: Application

Funding application:  Conference ( Up to a maximum of £250 max)

Amount requested £ \_\_\_\_\_

**Please use the space below to indicate why you are applying for this bursary.**

*Your response should include details of how attending the conference will contribute to your professional development (max 500 words)*

**Details of funding requested**

Travel	£ _____
Registration Fee	£ _____
Accommodation	£ _____
Total	£ _____

**Section D: Declaration**

Please tick to confirm that you have included a copy of your CV with this application

Please tick to confirm that you have submitted a copy of the abstract to be presented

Please tick to indicate whether you have submitted proof that the abstract has been accepted

Acceptance document provided                       Acceptance document pending

Applicants are reminded that this is a competitive bursary scheme and that eligibility does not imply entitlement. Even applications that meet the criteria for funding may not be funded or may only be partially funded, due to the limited amount of funding available. Due to limited resources we are unable to provide feedback on submissions to the bursary scheme, regardless of outcome.

All applications will be judged by the Surrey and Sussex hub project committee. Their decision is final.

I confirm that all details provided are accurate and that the bursary will only be used for the stated purpose. This application has been supported by my line manager/supervisor and I confirm that I will abide by the conditions of the award and will submit a conference report within four weeks of the conference.

Signed (date)

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Print name

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By returning this application form, you are agreeing to your data being processed by the CAHPR Surrey and Sussex hub for the purpose of assessing whether your application can be awarded a CAHPR conference bursary.

Your application will be securely stored. It will only be made available to reviewers from the Surrey and Sussex CAHPR hub project committee CAHPR Staff and CSP finance staff. In line with CAHPR policy, successful applications will be retained for 6 years after the application is made. They will then be securely destroyed.

You can withdraw your permission for CAHPR to use your data at any time by contacting [cahpr@csp.org.uk](mailto:cahpr@csp.org.uk).