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Call for Community for Allied Health Professions Research (CAHPR) Trustees

(deadline for applications 11.3.24)

CAHPR is in the process of applying to become a Charitable Incorporated Organisation (CIO) (Foundation model) and we are looking for people to become trustees of the new charity.

We need a minimum of four trustees. We are seeking trustees, from any background, with the following qualities, skills and experience:

- Commitment to CAHPR's mission and values, with a genuine interest in making a difference in the community.
- Demonstrated leadership experience in the nonprofit sector, business, academia, or relevant field.
- Strong communication, interpersonal, and team-building skills, with the ability to collaborate effectively with diverse stakeholders.
- Knowledge of governance best practices, legal obligations, and regulatory requirements applicable to charitable organisations.
- Integrity, accountability, and a commitment to upholding the highest ethical standards in all aspects of governance and decision-making.

Initially the trustees will be required to ratify the application to the Charities Commission, contribute to decisions around the charity's governance and to appoint a Director for CAHPR, to carry out its day-to-day management.

After the initial set-up stage, we expect the trustees to meet two to three times per year, one of these meetings will include the AGM to approve the Annual report and accounts.

Key responsibilities are attached with further information found on the Charity Commission website: [Charity trustee: what's involved \(CC3a\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/charity-trustee-what-s-involved-cc3a)

The trustees will provide oversight to the Strategy Committee and will be responsible for ratifying key decisions.

If you would like more information about becoming a trustee please contact Dawn Carnes, the current chair of the CAHPR Strategy Committee at dawn.carnes@uco.ac.uk

CAHPR is working towards improving its diversity and inclusion and welcomes applicants from underrepresented groups.

If you are interested in becoming a trustee, please send a one-page cover letter highlighting your relevant experience and motivation to become a trustee and your CV.

Please send to Dawn Carnes dawn.carnes@uco.ac.uk by **9.00am on 11th March 2024**.

A working group of CAHPR strategy committee members will review the applications. We are looking to appoint trustees by the end of March.

Additional Information

Charity trustees (taken directly from the Charity Commission website)

(1) Functions and duties of charity trustees

The charity trustees shall manage the affairs of the Charitable Incorporated Organisation (CIO) and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- (a) to exercise their powers and to perform their functions in their capacity as a trustee of the CIO in the way they decide in good faith would be most likely to further the purposes of the CIO; and
- (b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - (i) any special knowledge or experience that they have or hold themselves as having; and,
 - (ii) if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

(2) Eligibility for trusteeship

- (a) Every charity trustee must be a natural person.
- (b) No individual may be appointed as a charity trustee of the CIO:

- if they are under the age of 16 years; or
 - if they would automatically cease to hold office under the provisions of clause [12(1)(e)].
- (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until they have expressly acknowledged, in whatever way the charity trustees decide, their acceptance of the office of charity trustee.
- [(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees or appoint a new charity trustee.

(3) Number of charity trustees

- (a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.
- (b) There is no maximum number of charity trustees that may be appointed to the CIO.

Appointment of charity trustees

- (1) Every trustee must be appointed for a term of three or four years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- (3) Initially members of the strategy committee will recruit the trustees, future trustees will be appointed by both trustees and members of the strategy committee.

CAHPR Vision (Draft)

The vision of the Community for Allied Health Professions Research (CAHPR).

CAHPR's vision is to improve health and care of the nation: through research, evidence-based practice, evaluation and innovation.

CAHPR Mission (Draft)

Together our mission is to promote excellence and inclusive engagement in research, evidence-based practice, evaluation and innovation in the allied health professions. We seek to raise their profile and influence and improve the experiences, well-being and outcomes of individuals and communities we work with.

CAHPR Activity

CAHPR was established to provide leadership and unity in the Allied Health Professions (AHPs) to enhance research development and innovation. CAHPR aims to improve and promote AHP access to and engagement in research. They do this by sharing inter-professional intelligence, speaking with one voice, increasing research capacity and capability and raising the profile of AHP researchers and research to improve health and care in the UK population.

What the charity would do:

- Education/training
- The advancement of health or saving of lives
- Arts/culture/heritage/science

Who the charity would help:

- Other charities or voluntary bodies
- Other defined groups
- The general public

How the charity would help:

- Provides advocacy/advice/information
- Sponsors or undertakes research
- Acts as an umbrella or resource body

Where the charity would operate:

- England
- Wales
- Northern Ireland
- Scotland

Charitable objects (to be confirmed)

To promote for the public benefit the advancement of allied health professions (AHPs) research and innovation to support good health and care in particular but not exclusively by:

(1) Leading and facilitating AHP research development in the UK, including the realisation of national AHP research and innovation strategies.

(2) Representing AHPs on matters relating to evidence and research development. Acting on behalf of the professions, in a research context to the media, the public and patients, policy-makers, the inter-professional research community, other health professions and healthcare regulators.

(3) Providing a forum for the professional bodies to share intelligence and expertise, achieve economies of scale, foster research collaboration and promote research impact, capacity and capability.

(4) Providing AHPs, the public and patients and the research and academic community with a recognised, high quality and accessible resource of research-related information.

(5) Improving awareness of AHPs researchers and research amongst the professions and the wider community. To establish links and build networks within the research fraternity nationally, with a view to development through collaboration. To formulate and foster strategies for attracting funding for AHP research development and innovation.

(6) Providing advice and guidance relevant to AHPs for improving access to research funds and fair grant allocation for the benefit of all stakeholders.

(7) Fostering and disseminating outputs from AHP audit, evaluation, research and innovation activities.