



## **CAHPR Director - Job Specification**

### **1. Title**

*Director Community for Allied Health Professions Research (CAHPR)*

### **2. Other staff**

Juliette Carter - Administrator

### **3. Location – Remote**

### **4. Purpose of the work**

The purpose of the contract is to:

- a. Provide leadership for CAHPR ('the Director');
- b. To develop and implement with the Strategy Committee and approval by the Trustees three-year strategic plans;
- c. To recruit and manage CAHPR personnel and volunteers to provide services for the purposes of delivering CAHPR's charitable objectives and strategic plan;
- d. To work towards the inclusion of diversity and representation in all of CAHPR's workstreams;
- e. To undertake any other relevant work agreed with the Strategy Committee and the Board of Trustees for CAHPR

### **5. Background**

The role of the Director is to provide the impetus for strategic leadership, being responsible for development and management of CAHPR. The core elements of

the role are:

- Working with a wide range of stakeholders to achieve the strategic and operational leadership required to foster AHP research, research development and innovation.
- Directing staff, working with and reporting to the CAHPR Strategy Committee and Trustee Board, to develop and deliver the organisation's objectives.
- Acting as the advocate for the work and purpose of CAHPR and AHP research activity, supporting effective communication with stakeholders both within and outside of the Allied Health Professions.
- Devising strategies for promoting a high level of research-awareness and research activity amongst AHPs.
- Fostering inter- and intra-professional research collaboration, building links within the healthcare research community,
- Supporting the development of national co-operation in AHP research and innovation,
- Identifying and attracting funding to CAHPR.

## **6. The primary functions of CAHPR are:**

To promote for the public benefit the advancement of allied health professions (AHPs) research and innovation to support good health and care in the UK population, in particular, but not exclusively by:

(1) Leading and facilitating AHP research development in the UK, including the realisation of national AHP research and innovation strategies.

(2) Representing AHPs on matters relating to evidence and research development. Acting on behalf of the professions, in a research context to the media, the public and patients, policy-makers, the inter-professional research community, other health professions and healthcare regulators.

(3) Providing a forum for the professional bodies to share intelligence and expertise, achieve economies of scale, foster research collaboration and promote research impact, capacity and capability.

(4) Providing AHPs, the public and patients and the research and academic community with a recognised, high quality and accessible resource of research-related information.

(5) Improving awareness of AHPs researchers and research amongst the professions and the wider community. To establish links and build networks within the research community nationally, with a view to development through collaboration. To formulate and foster strategies for attracting funding for AHP research development and innovation.

(6) Providing advice and guidance relevant to AHPs for improving access to research funds and fair grant allocation for the benefit of all stakeholders.

(7) Fostering and disseminating outputs from AHP audit, evaluation, research and innovation activities.

## **7. Governance**

The Director of CAHPR will be accountable to the Strategy Committee and the Board of trustees for the delivery of the charity's objectives.

The Director will provide the Strategy Committee and the Board of trustees:

- an annual work programme and budget;
- a quarterly report of work undertaken;
- a quarterly statement of expenditure.

The Director will seek the approval of the Board for any variations to the work programme, budget or operations of CAHPR.

## **8. Key skills and competencies:**

- Commitment to CAHPR's mission and values, with a genuine interest in making a difference in the research community.
- Demonstrated leadership experience in research either in the nonprofit sector, business, academia, or relevant field.
- Strong communication, interpersonal, and team-building skills, with the ability to collaborate effectively with diverse stakeholders.
- Knowledge (or willingness to acquire knowledge) of governance best practices, legal obligations, and regulatory requirements applicable to charitable organisations.
- Integrity, accountability, and a commitment to upholding the highest ethical standards in all aspects of governance and decision-making.